



Vendor Expo at Homewood Central Park

Saturday, May 6, 2017

Please join us for the annual “We Love Homewood Day Festival” held in Homewood Central Park. The event will be held on Saturday, May 6, 2017. The vendor expo will be from 10:00am-4:00pm in Homewood Central Park amongst the rides and attractions. We Love Homewood Day (WLHD) continues to grow in popularity by providing a variety of activities that appeal to the entire community.

The fun begins at 10:00am with the expo opening, along with the rides and attractions. Entry fee for having a booth in the vendor expo is \$50 for vendors, \$25 for non-profit organizations, and \$75 for food vendors. All food vendors must be approved by the WLHD Committee. Vendors will be provided an 11’ X 11’ space to display your business/organization. Vendors will need to provide tables, chairs and any other equipment you deem necessary for your display space and must be completely set up by 9:45am. Electricity and water are not provided. Registration deadline is Friday, April 28th at 4:00pm or when we are sold out of vendor spaces (approximately 50). We hope to see you at We Love Homewood Day 2017. Please don’t wait, we have sold out of vendor spaces the past several years; complete your registration today!

Information packet and registration form are attached to this document. If you have any questions please do not hesitate to let us know.

Sincerely,

We Love Homewood Day Committee

We Love Homewood Day Business Expo

Registration is open until all spaces are filled
Deadline to register: Friday, April 28, 2017

VENDOR RULES AND CONDITIONS

HOURS OF OPERATION: Saturday, May 6, 2017 from 10:00 a.m. to 4:00 p.m. Vendor understands that the Business Expo will be held at Homewood Central Park, 1632 Oxmoor Road, Homewood, Alabama 35209.

SET-UP: Set-up may begin at 7:45 a.m. on Saturday, May 6, 2017, and must be complete no later than 9:45 a.m. **No motor vehicles will be allowed in Homewood Central Park** due to irrigation systems. Vendor check-in will be located along Central Avenue curb adjacent to the former skate park. Logistics of unloading of materials for booth setup and vendor parking arrangements will be emailed to each vendor prior to the event.

VENDOR SELECTION: The We Love Homewood Day Committee and Homewood Parks & Recreation reserve the right to refuse any vendor.

WEATHER: We Love Homewood Day is held rain or shine, but if weather conditions are extremely unfavorable, event officials may cancel a portion or all activities. There is no rain date for the event(s) and no refunds will be made.

UPDATES: All updates, the day of the event, will be made via Homewood Park's Facebook & Twitter feed. These updates will occur if there are any changes, delays or cancellations due to weather or other unforeseen circumstances. Updates will appear on the Park's Twitter feed ([@homewoodparks](#)), the top right corner of each page on www.homewoodparks.com and the Park's Facebook page (<https://www.facebook.com/homewood.parks>).

EXPO BOOTHS: Booth size will be 11 feet wide by 11 feet deep. Vendors must provide all supplies necessary to operate their booth. No booths will have access to electricity. Tables and chairs will not be provided unless it is part of a vendor's sponsorship package.

BOOTH RENTAL FEES: *ALL FEES ARE DUE AND PAYABLE WITH THE SUBMISSION OF REGISTRATION FORM.* Make checks payable to: Homewood Parks.

Business Vendor Booth: \$50

Non-Profit Organization: \$25

Food Vendor Booth: \$75 (Must have We Love Homewood Day Committee Approval)

LOAD-OUT: All materials shall be removed from the grounds by 6:00 p.m. on Saturday, May 6, 2017.

SALES TAX: All sales taxes are the responsibility of the Vendor. The Committee and Homewood Parks & Recreation assume no liability for the collection of sales tax or other governmental fees.

BEVERAGE SALES: No beverages of any kind may be sold or distributed during the Festival except by approved vendors. Written approval of the Committee under such terms and conditions as it deems appropriate.

PARK GROUNDS: *DO NOT DRIVE ON PARK GROUNDS.* Vendor accepts liability for any damage to the grounds or other public or private property.

CONDUCT: We Love Homewood Day is a family oriented event for all ages. Behavior unsuitable for the Festival, or which constitutes a public nuisance, will not be permitted. The Committee and Homewood Parks & Recreation in their discretion shall determine whether an act is unsuitable.

GOVERNING LAWS: This Agreement shall be governed by the laws and the health, sanitation and fire regulations of the State of Alabama, Jefferson County and City of Homewood.

SECURITY: Vendors are responsible for the security of their own property and equipment at all times. No security personnel will be assigned specifically to Vendors. The Committee and Homewood Parks & Recreation shall not be held responsible for loss, theft or damage to any property left on the grounds at any time.

VIOLATIONS: Vendor acknowledges that a breach of any of the terms of this Agreement may result in the termination of this Agreement and the preclusion of the Vendor's participation in the Expo. In the event this Agreement is terminated as a result of any breach by Vendor, Vendor shall not be entitled to any refund but shall forfeit all amounts previously paid as liquidated damages.

LIABILITY: Vendor shall indemnify and hold the We Love Homewood Day Committee, Homewood Parks & Recreation, City of Homewood, contractors and volunteers harmless from any claim or cause of action arising out of or in connection with the acts or omissions of Vendor under this Agreement. Vendor shall reimburse the Committee for any costs, including but not limited to, reasonable attorney's fees incurred in defense against any such claim.

RELEASE: *Vendor signature on the registration form indicates acceptance of the terms and participation rules*

QUESTIONS?: Call (205) 332-6705 (or) Email: rusty.holley@homewoodal.org

Revised 01-18-2017
We Love Homewood Day
1632 Oxmoor Road
Homewood, AL 35209
(205) 332-6700
www.homewoodparks.com



BUSINESS EXPO REGISTRATION FORM

Name of Applicant: _____

Organization / Business: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____

Email: _____

Please Circle: \$25 non-profit organization \$50 vendor booth \$75 food vendor

Please describe your booth in detail? _____

Release: I have read and do understand the rules and conditions of the We Love Homewood Day Business Expo and shall agree to abide by them. The undersigned shall indemnify and hold harmless the We Love Homewood Day Festival, Committee, Homewood Parks & Recreation, City of Homewood, and all sponsors from all claims, liabilities, costs, expenses, and damages which may result from the operation of your booth.

Signature: _____ Date: _____

DEADLINE FOR ALL VENDOR APPLICATIONS:

Friday, April 28th 2017 @ 4:00pm (or) Sold out of vendor spaces

Mail Form & Payment to:
Homewood Parks & Recreation
Attn: We Love Homewood Day
1632 Oxmoor Road
Homewood, AL 35209

To Deliver in Person:
1632 Oxmoor Road
Homewood, AL 35209
(Homewood Community Center)